



CONTRACT DATA SHEET

Monroe County Division of Purchasing
200 County Office Building, Rochester NY 14614

TITLE: Automotive Parts and Supplies

CONTRACT #: BP #0312-16 (SAP Contract #4700007341)

CONTRACT DATES: 5/1/2016 – 4/30/2021

BUYER: Phil DiFrancesco
PHONE: 585-753-1130
FAX: 585-324-4278

VENDOR(S): Nu-Way Auto Parts
415 West Main Street
Rochester, NY 14608

Bill Yandow
Phone: 585-330-3892
Fax: 585-464-9162

TERMS AND CONDITIONS

BID ITEM:

AUTOMOTIVE PARTS & SUPPLIES

FOR:

Fleet Maintenance Department

PURCHASING CONTACT:

Phil DiFrancesco, (585) 753-1130; pdifrancesco@monroecounty.gov

DUPLICATE COPIES:

PLEASE SUBMIT YOUR BID IN DUPLICATE; THE ORIGINAL AND ONE (1) COPY.

BID INFORMATION:

At the time of bid, the bidder shall supply detailed specifications covering the item(s) contained herein and shall clearly indicate any areas in which item or items offered do not fully comply with the specifications contained herein.

SUBMITTAL OF FORMAL PROPOSAL:

Bid proposal must be legible and submitted in the original form, bearing an original signature. **EMAILS AND FACSIMILES ARE NOT ACCEPTABLE.**

All bidders must submit proof that they have obtained the required **Workers' Compensation and Disability Benefits Insurance** coverage or **PROOF** that they are exempt. (Visit www.wcb.ny.gov for forms.)

SPECIFICATION ALTERATIONS:

Specifications will be construed to be complete and be considered the entire description of the goods or services upon which Monroe County is now seeking bids. **Only formal written addenda can materially alter this set of specifications.** No verbal statement made by a Monroe County employee or anyone else is binding nor shall such statement be considered an official part of this public bid proposal.

BRAND REFERENCE:

Any reference to a product by name or selection of specific price lists is done to establish the quality and performance characteristics required and to provide a standard price list by which discounts can be compared. Items of equal or better performance and quality will be considered. All bidders must take note that submission of a bid offering other than brand name products specified on the price list requires the following:

1. Clearly state manufacturer's price list number, price column to discount, as well as the discount for the product you are offering.
2. Alternate bids from price lists of other manufacturers must offer products, which directly correspond and are exact replacements for those items originally referenced in the bid. Alternate price lists must provide a minimum coverage of 90% of the items requested in the bid. Appendix A will

- be used to determine if this percentage is met.
3. Include two (2) copies, at the time of the bid opening, of the alternate manufacturer's price list and catalog you are offering in your bid proposal.
 4. Bidders offering an alternate manufacturer must provide direct cross-references on an item-by-item basis. Failure to do so may result in rejection of the bid. Bidders will have two business days to respond to a cross-reference request by Purchasing.
 5. The acceptance of a bidder's alternate rests solely with Monroe County.

QUALIFIED BIDDER:

Each bidder must be prepared to present satisfactory proof of his capacity and ability to perform this contract. Such proof may include, but is not limited to, an inspection of the bidder's facilities and equipment, financial statements, references and performance of similar contracts. **The Purchasing Manager reserves the right to reject any bid where the bidder cannot satisfy the County as to their ability to perform. Monroe County reserves the right to reject any and all bids** if the Monroe County Purchasing Manager deems said action to be in the best interests of Monroe County.

**METHOD OF
AWARD:**

Monroe County intends to award one or more contract(s) to the lowest responsive and responsible bidder(s) as determined by applying discounts to price list columns on the Discount Price Sheet. **The County reserves the right to award the bid as a whole or by Group or item, depending on whichever method results in the lowest overall cost to the County. Separate awards will be considered only when the price offered is great enough to offset the additional costs inherent to multiple contracts. Bidders are not required to bid on every Group included in the bid. The County reserves the right to reject any and all bids** if the Purchasing Manager deems said action to be in the best interest of the County.

CONTRACT TERM:

Contract will start with the date of the contract award and run through **April 30, 2017**, with the option to extend the contract for up to four (4) additional twelve (12) month terms with the mutual consent of both parties. Discount to be firm throughout the term of the contract unless a better discount is negotiated at the time of any extension.

In the event a manufacturer releases a new price list during the contract term, the contractor must provide the County with two (2) copies of the updated price list and catalogs at least one (1) week prior to its taking effect. The County will honor the manufacturer's price list in effect at the time the order is placed, providing the County is in receipt of such price list.

MINIMUM ORDER:

No minimum order is specified for this contract. Agencies must be able to order as needed. **Political subdivisions and others authorized by law may participate in this contract.**

DELIVERY:

All deliveries to be F.O.B. Monroe County to agency as specified by a Purchase Order. Deliveries must be made within **two (2) days** after receipt of purchase order number. The County reserves the right to terminate the contract in the event the specified delivery time is not met.

**PURCHASE ORDER
ISSUANCE:**

Delivery of goods may be directed by the receipt of a Purchase Order only. **Items that are not part of this bid will not be paid for by Monroe County.**

As to all purchase orders issued by Monroe County, exceptions may only be authorized, in writing, by the Purchasing Manager or her authorized agent prior to delivery.

**BILLING
PROCEDURE:**

All invoices for items sold any authorized agency as a result of this contract must be billed in the following manner: Purchase Order #, Quantity, Description of Item Purchased, Stock or Catalog #, List Price, Discount, Extension and Total. **ALL INVOICES MUST BE MARKED WITH THE PURCHASE ORDER NUMBER. INVOICES WITHOUT THIS INFORMATION WILL NOT BE PROCESSED FOR PAYMENT.**

**WARRANTY
GUARANTEE:**

All warranties by manufacturer shall apply. Bidder shall, as part of its proposal, furnish its warranty/guarantee for all goods/services to be furnished hereunder. As a minimum, Bidder shall warrant all goods for a period of one (1) year from date of acceptance. Bidder shall be obligated to repair or replace all defects in material or workmanship which are discovered or exist during said period. All labor, parts and transportation shall be at Bidder's expense.

**UNCONTEMPLATED
PURCHASES:**

Monroe County reserves the right to request separate bids for such quantities of items on this contract that may be best procured via separate public bid offering and to otherwise act in furthering its own best interests.

SUBCONTRACT:

The Contractor shall not subcontract any work without first obtaining the written consent of the Monroe County Purchasing Manager.

RELATED ITEMS:

The County reserves the right to add miscellaneous related items to this contract during the contract term upon agreement by both parties as to the price. Pricing must be consistent with contract. Approval must be given in writing by the Purchasing Manager or her Designee.

**REPORT OF
PURCHASE:**

The Contractor must, upon request, provide the County Purchasing Manager with detailed information showing how much of each item was delivered to any and all agencies under this contract. This includes

deliveries to not only the County but any other municipality or agency which orders from this contract.

OTHER AGENCIES:

The Contractor(s) **must** honor the prices, terms and conditions of this contract with political subdivisions or districts located in whole or in part within Monroe County. In addition, the contractor **may**, but is not required to, extend the prices, terms and conditions of this contract to any political subdivision or district located in New York State. Usage of this contract by any of these other political subdivisions or districts will have to be coordinated between that subdivision or district and the contractor. Orders placed against this contract between any subdivision or district will be contracts solely between the Contractor(s) and those entities. Monroe County will not be responsible for, nor will it have any liability or other obligation for, such contract between the Contractor(s) and any third party.

INDEMNIFICATION:

The Contractor agrees to defend, indemnify and save harmless the County, its officers, agents, servants and employees from and against any and all liability, damages, costs or expenses, causes of action, suits, judgments, losses and claims of every name not described, including attorneys' fees and disbursements, brought against the County which may arise, be sustained or occasioned directly or indirectly by any person, firm or corporation arising out of or resulting from the performance of the services by the Contractor, arising from any act, omission or negligence of the Contractor, its agents and employees or arising from any breach or default by the Contractor under this Agreement. Nothing herein is intended to relieve the County from its own negligence or misfeasance or to assume any such liability for the County by the Contractor.

BP0312-16
AUTOMOTIVE PARTS AND SUPPLIES
DISCOUNT PRICE SHEET
 UPDATED 4/9/219 – **CONTRACT ADDITIONS**

<u>GROUP/ITEM</u>	<u>MANUFACTURER/DESCRIPTION</u>	<u>PRICE LIST</u>	<u>COLUMN TO DISCOUNT</u>	<u>DISCOUNT</u>
A.	<u>ELECTRICAL SYSTEM PARTS</u>			
1.	Cole Hersee Heavy Duty Electrical Products	CLH416J	JOBBER	12%
2.	Buss Fuses/Circuit Breakers/Related	BUS416J	JOBBER	50%
3.	AC Delco Wire/Cable	DWC416L	LIST	52%
4.	Standard Ignition/Emission Parts/Related	SIE416J	JOBBER	20%
5.	Standard Heavy Duty Electrical Products	SHD416J	JOBBER	25%
6.	Tridon Flashers	TDN416L	LIST	52%
7.	AC Delco Spark Plugs	ACP416L	LIST	52%
8.	Champion Spark Plugs	CHA416J	JOBBER	45%
9.	Autolite Spark Plugs	FRA416J	JOBBER	40%
10.	Cardone Remanufactured Electrical Motors	A1M416J	JOBBER	30%
11.	Cardone Remanufactured Distributors	A1D416J	JOBBER	35%
12.	Motorcraft Electrical Parts	MEP416N	NET	0%
13.	Motorcraft Spark Plugs	MSP416L	LIST	52%
14.	Motorcraft Wire & Cable	MWC416L	LIST	52%
15.	Standard Electric Wiring	SEW416J	JOBBER	40%

<u>GROUP/ITEM</u>	<u>MANUFACTURER/DESCRIPTION</u>	<u>PRICE LIST</u>	<u>COLUMN TO DISCOUNT</u>	<u>DISCOUNT</u>
16.	AC DELCO Ignition Equipment	DRI416L	LIST	55%
17.	AC DELCO Rebuilt Starters & Alternators	DSA416L	LIST	55%
18.	Phillips Automotive Lighting	DISTRIBUTOR NET		0%
19.	Hopkins Manufacturing Trailer Electrical Parts	HOPD16J	JOBBER	20%
20.	BBB Industries VIP: Rotating Electrical		JOBBER	20%
21.	DEKA DEK: Wire/Cable/Battery Accessories		List	30%
B.	<u>CHASSIS PARTS</u>			
1.	Moog Chassis Parts	MOG416J	JOBBER	35%
2.	SurTrack (Replaced Cardone) NEW Constant Velocity CV Axles	WNH416L	LIST	52%
3.	Motocraft Chassis Parts	MCP416L	LIST	32%
4.	AC DELCO Chassis Parts	DCH416L	LIST	55%
C.	<u>COOLING AND HEATING PARTS</u>			
1.	Stant Cooling and Heating Parts	STA416J	JOBBER	20%
2.	AC Delco A/C Parts and Tools	DAC416L	LIST	52%
3.	AC Delco Thermostats & Caps (Gas, Oil Filler, and Radiator)	DCS416L	LIST	52%
4.	AC Delco Water Pumps-New and Remanufactured	DWP416L	LIST	52%
5.	Cardone Remanufactured Water Pumps	AWP416J	JOBBER	35%

<u>GROUP/ITEM</u>	<u>MANUFACTURER/DESCRIPTION</u>	<u>PRICE LIST</u>	<u>COLUMN TO DISCOUNT</u>	<u>DISCOUNT</u>
6.	Motorcraft Air Conditioning Parts	MAC416L	LIST	0%
7.	Motorcraft Thermostats, Caps & Gaskets	MCS416L	LIST	50%
8.	Motorcraft Water Pumps	MWP416L	LIST	20%
9.	Four Seasons AC Parts	FOR416L	LIST	50%
	Heater Valves & Water Outlets	FOR416L	LIST	50%
D.	<u>HOSE CLAMP AND FITTINGS</u>			
1.	Edelmann Fittings, Hose & Tubing	EDE416J	JOBBER	20%
E.	<u>BRAKE PARTS</u>			
1.	Wagner Pads and Shoes	WAG416F	FLEET	50%
2.	Cardone Remanufactured Loaded Disc Brake Calipers	ALC416J	JOBBER	30%
3.	Cardone Remanufactured Master Cylinders	AMC416J	JOBBER	10%
4.	Cardone Remanufactured Disc Brake Calipers	ABC416J	JOBBER	30%
5.	Cardone Remanufactured Power Brake Units	APB416J	JOBBER	30%
6.	Motorcraft Brake Parts	MBP416L	LIST	35%
7.	AC Delco Rebuilt Brakes Shoes & Linings	ACB416L	LIST	50%
8.	AC Delco Brake Parts	ABP416L	LIST	50%
9.	FMS Brake Lines & Fittings	FMS416J	JOBBER	20%

<u>GROUP/ITEM</u>	<u>MANUFACTURER/DESCRIPTION</u>	<u>PRICE LIST</u>	<u>COLUMN TO DISCOUNT</u>	<u>DISCOUNT</u>
10.	Partmaster Brake Lines & Fittings	XBA416J	JOBBER	12%
11.	Edelmann Brake Lines & Fittings	EDE416J	JOBBER	20%
12.	CARLSON QUALITY BRAKE PARTS CRL: Hardware		JOBBER	10%
F. <u>POWER STEERING PARTS</u>				
1.	BBB (CATALOG:WWW.BBIND.COM) Remanufactured Power Steering Components	BBS416L	LIST	45%
2.	BBB (CATALOG:WWW.BBIND.COM) Remanufactured Rack & Pinion	BBR416L	LIST	45%
3.	Motorcraft Steering Parts	MSP416L	LIST	32%
G. <u>SHOP TOOLS AND SUPPLIES</u>				
1.	Champ Service Line	CSL416J	JOBBER	15%
2.	Truflate Air Line Accessories/Tire Hardware	CAM416J	JOBBER	20%
3.	Dorman Service Line	DOR416J	JOBBER	15%
4.	Motormite Service Line	MTM416J	JOBBER	15%
5.	PERFECT EQUIPMENT PWW: Wheel Weights		JOBBER	NET
H. <u>SHOCK ABSORBERS</u>				
1.	Monroe Shock Absorbers	MON416J	JOBBER	28%

<u>GROUP/ITEM</u>	<u>MANUFACTURER/DESCRIPTION</u>	<u>PRICE LIST</u>	<u>COLUMN TO DISCOUNT</u>	<u>DISCOUNT</u>
I.	<u>MIRROR AND LAMPS</u>			
1.	Peterson Mfg. Mirrors and Lamps	PM416J	JOBBER	20%
J.	<u>BELTS AND HOSES</u>			
1.	AC Delco Belts and Hoses	ABH416L	LIST	55%
K.	<u>WINDSHIELD WIPER PRODUCTS</u>			
1.	Anco Windshield Wiper Products	ANC416J	JOBBER	40%
L.	<u>FUEL PUMPS</u>			
1.	CARTER (CATALOG: WWW.CARTERFUELSYSTEMS.COM) New Fuel Pumps	CFP416L	LIST	12%
M.	<u>EXHAUST EQUIPMENT</u>			
1.	Walker Exhaust Equipment	WAL416J	JOBBER	28%
N.	<u>SEALS</u>			
1.	National/BCA Seals	NAT416J	JOBBER	25%
O.	<u>GASKETS</u>			
1.	Fel-Pro Gaskets	FEL416J	JOBBER	30%
P.	<u>BEARINGS, BALL AND ROLLER</u>			
1.	National/BCA Bearings, Ball and Roller	BCA416J	JOBBER	35%

<u>GROUP/ITEM</u>	<u>MANUFACTURER/DESCRIPTION</u>	<u>PRICE LIST</u>	<u>COLUMN TO DISCOUNT</u>	<u>DISCOUNT</u>
2.	Timken Wheel Hub Bearings	TIM416J	JOBBER	32%
Q.	<u>UNIVERSAL JOINTS</u>			
1.	AC Delco Universal Joints	DUJ416L	LIST	52%
R.	<u>AUTOMOTIVE CHEMICALS & SEALANTS</u>			
1.	AC Delco Chemicals & Sealants	DEX416L	LIST	50%
2.	Permatex Chemicals & Sealants	PMX416J	JOBBER	20%
S.	<u>RADIATORS & GAS TANKS</u>			
1.	SPECTRA PRMIUM SPI: Radiator & Gas Tanks		LIST	30%

MONROE COUNTY PURCHASING
Vendor Performance Survey

Contract Title:

Contract Number:

Vendor:

Please rank the vendor performing the contract specified on a scale from "1" to "10" with "1" being poor, "5" average and "10" excellent. Please include any additional comments or suggestions in the space provided below. Monroe County Purchasing appreciates your input.

	Poor				Average					Excellent
	1	2	3	4	5	6	7	8	9	10
Item(s) supplied met specifications										
Product provided value (taking into account price, quality, etc.)										
Timeliness of delivery										
Completeness and accuracy of order										
Ability to contact representatives of vendor when needed? (If unavailable was call back prompt?)										
Invoices received promptly and accurately										
Recommendations received from the vendor (ie. product information, cost saving strategies, ideas for better use of resources, etc.)										

Survey Completed by:

Name:

Title:

Agency:

Telephone: _____ **Fax:**

E-mail:

Please submit this survey to Monroe County Purchasing.